

Position Announcement



Procurement Specialist

Join and help build [Orange EV](#), a young, fast-growing manufacturer that's become an industry leader, building industrial-strength electric vehicles that are better for the earth, people and bottom line. Orange EV's T-Series pure-electric terminal truck (aka hostler, spotter, yard tractor, etc.) is the first commercially available electric truck of its type, doing the same job as diesels while eliminating the diesel fuel and emissions. As Orange EV grows, early team members will be favorably positioned to grow into higher levels of responsibility.

Orange EV is seeking a Procurement Specialist for the Riverside, MO location.

Position Summary

The Procurement Specialist is responsible for working day-to-day purchasing activities and implementing purchasing processes and strategies. This position maintains relationships with vendors or suppliers, including price and terms analysis and negotiations. The incumbent will evaluate and analyze purchasing and price trends to identify forecasting demand and minimize purchasing costs.

Position Qualifications

- Be excited about joining and helping build a young, fast-growing company
- Knowledge of principles and processes for providing superior customer service
- Analytical approach to problem solving
- Ability to handle many functions at one time and adjust to rapidly changing priorities and schedules
- Ability to set and prioritize goals and achieve them per a schedule
- Strong Excel skills
- Knowledge of computer word processing systems
- Ability to articulate clearly when writing including composition, spelling and punctuation
- Positive can-do attitude, leadership, initiative, maturity, dedication and punctuality
- 1-3 years' experience in a procurement related role or associates degree,

Ideal Candidates Will Also Have

- Bachelor's degree, preferably in a business-related field
- Experience in procurement role in a manufacturing environment
- Experience implementing procurement systems

*Orange EV is an Equal Opportunity Employer and seek diversity in candidates for employment.
EEO Employer W/M/Vet/Disabled/Sexual Orientation/Gender Identity*