



Position Announcement

Production Scheduler (Riverside, MO)

Join and help build [Orange EV](#), a young, fast-growing manufacturer that's become an industry leader, building industrial-strength electric vehicles that are better for the earth, people and bottom line. Orange EV's T-Series pure-electric terminal truck (aka hostler, spotter, yard tractor, etc.) is the first commercially available electric truck of its type, doing the same job as diesels while eliminating the diesel fuel and emissions. As Orange EV grows, early team members will be favorably positioned to grow into higher levels of responsibility.

Orange EV is seeking a Production Scheduler for its Riverside location.

Position Summary

The Production Scheduler creates and maintains production schedules in order to ensure that all company goals are achieved and that deadlines are met. By developing effective schedules, the Production Scheduler plays a major role in helping their company reach its objectives.

The Production Scheduler must have a strong understanding of the production process and be able to generate and maintain effective daily and weekly schedules. They post schedules, solve production problems, seek to improve processes, and help fulfill company expectations.

Position Responsibilities

- Develop and implement daily and weekly production schedules and targets;
- Use workers and resources in the most effective manner;
- Provide quick responses to production issues and be open to multiple changes;
- Identify problems and help improve processes;
- Use software to generate reports and schedules; and
- Ensure that company deadlines are met.

Education/Experience

- Bachelor's degree preferred;
- Minimum 3 years' experience in production/scheduling;
- Strong computer skills including ERP systems, Excel, Word, and Power BI;
- Ability to handle and prioritize multiple tasks;
- Proficiency with standard scheduling software systems;
- Strong organizational acumen and problem-solving ability;
- Excellent communication and presentation skills;
- Ability to create and understand reports in order to make production decisions; and
- A desire to promote the success of the organization and production staff.

Orange EV is an Equal Opportunity Employer and seek diversity in candidates for employment.
EEO Employer W/M/Vet/Disabled/Sexual Orientation/Gender Identity