

Position Announcement

Staff Accountant (Riverside, MO)



Join and help build Orange EV, a young, fast-growing manufacturer that's become an industry leader, building industrial-strength electric vehicles that are better for the earth, people and bottom line. Orange EV's T-Series pure-electric terminal truck (aka hostler, spotter, yard tractor, etc.) is the first commercially available electric truck of its type, doing the same job as diesels while eliminating the diesel fuel and emissions. As Orange EV grows, early team members will be favorably positioned to grow into higher levels of responsibility.

Orange EV is seeking a staff accountant for the Riverside, MO location.

Position Description

Accountant responsibilities include auditing financial documents and procedures, reconciling bank statements and assisting the controller with special projects and day-to-day responsibilities. To be successful in this role, you should have previous experience with bookkeeping and a flair for spotting numerical mistakes.

Ultimately, you will provide us with accurate quantitative information on financial position, liquidity and cash flows of our business.

Responsibilities

- Provides financial information to management by researching and analyzing accounting data; preparing reports.
- Prepares asset, liability, and capital account entries by compiling and analyzing account information.
- Documents financial transactions by entering account information.
- Recommends financial actions by analyzing accounting options.
- Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.
- Substantiates financial transactions by auditing documents.
- Maintains accounting controls by preparing and recommending policies and procedures.
- Reconciles financial discrepancies by collecting and analyzing account information.
- Maintains financial security by following internal controls.
- Prepares payments by verifying documentation and requesting disbursements.
- Answers accounting procedure questions by researching and interpreting accounting policy and regulations.
- Prepares special financial reports by collecting, analyzing, and summarizing account information and trends.
- Maintains customer confidence and protects operations by keeping financial information confidential.
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Qualifications

- **Education:** Bachelor's Degree in **Accounting**
- **Experience:**
 - Excellent written and verbal communication skills. Demonstrated knowledge and success at the development and communication of professional correspondence
 - Exceptional organizational skills, and demonstrated success in a multi-task environment managing projects of a critical nature with urgency and importance
 - Persistence, flexibility and adaptability in a dynamic work environment
 - Attention to detail and follow through
 - Demonstrated knowledge and proficiency with Microsoft Office tools
 - Reporting skills



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- Deadline oriented
- Data entry management
- **Ideal Candidate May Also Possess**
- Master's degree in accounting or finance
- CPA, CIA, or CMA
- Experience in accounting/finance or other relevant business experience

Compensation and Benefits

- Medical, Dental, Vision, Life, and 401K
- Vacation and Sick Pay

Applicant Instructions

We appreciate your suggestions or referrals to individuals who may have an interest in this outstanding opportunity. Please direct all inquiries and resumes to Michele Barrier, Michele.Barrier@OrangeEV.com. No recruiters, please.