



# Position Announcement

## Regional Service Supervisor (Riverside, MO)

Join and help build Orange EV, a young, fast-growing manufacturer that has become an industry leader, building industrial-strength electric vehicles that are better for the earth, people and the bottom line. Orange EV's T-Series pure-electric terminal truck is the first commercially deployed electric truck of its type, doing the same job as diesels while eliminating the diesel fuel and emissions. As Orange EV grows, early team members will be favorably positioned to grow into higher levels of responsibility.

### Position Description

We are searching for a Technically minded professional with administrative, and supervisor capabilities to join the Service Team. This position reports directly to the National Service Director. The person in this role would assume the functions below in addition to other items as the company and position advances.

### Responsibilities

- Supervisory Role
  - Build Relationships with all Technicians and Customers
  - Lead new Technician Hiring
  - Perform annual reviews and performance coaching
  - Manage regional service budget
  - Review Technician Expenses and PTO
- Daily Work Scheduling and Reporting
  - Manage Open Tickets
  - Dispatch and schedule Technician work
  - Review and input Closed Ticket information
- Parts and Inventory
  - Assist Technicians and Customers with parts identification and sourcing
  - Request Estimates and Invoices
  - Request Field Parts Shipments
  - Organize quarterly field inventory
- Technical Support
  - Provide Technical and logistics support to Regional Technicians
- Customer Interface
  - Serve as first call for regional customer Warranty and Non-Warranty requests
  - Work with customers to track and schedule PM services
  - Promote maintenance labor and parts sales
- Travel
  - Support Truck Delivery and Training as needed
  - Train new Technicians in market as needed

### Qualifications

- Technical Knowledge of Automotive, Heavy Equipment, or Electric Vehicles
- Supervisory Experience
- Ability to handle many functions at one time and adjust to rapidly changing priorities and schedules
- Ability to set and prioritize goals and achieve them per a schedule
- Strong written and verbal communications skills
- Proficiency with Microsoft Office (PowerPoint, Excel, Word)
- Bachelors' degree or equivalent experience



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### Compensation and Benefits

- Salary
- Health insurance allowance
- Paid vacation
- 401(k) with Company Matching

### Applicant Instructions

We appreciate your suggestions or referrals to individuals who may have an interest in this outstanding opportunity. Please direct all inquiries and resumes to Canyae Downing [canyaed@orangeev.com](mailto:canyaed@orangeev.com) . No recruiters, please.