

Position Description

Genius ERP



Company Overview

Join and help build Orange EV, a fast-growing manufacturer that's become an industry leader, building industrial-strength electric vehicles that are better for the earth, people and bottom line. Recognized by the Kansas City Business Journal's Biggest Impact Award, Orange EV has a several year lead for the first commercially available electric truck of its type and class. Orange EV's T-Series pure-electric terminal truck (aka hostler, spotter, yard tractor, etc.) does the same job as diesels while eliminating the diesel fuel and emissions.

Position Summary

Job Description – Genius ERP

Title: Genius ERP

Location: Riverside, MO

Reporting To: CTO

Description

: ERP Implementation / IT Specialist with a proven track record of managing and delivering full cycle implementation of Genius ERP software. Incumbent is skilled at gathering and translating business requirements into system solutions, and can apply expert knowledge of system functionality, process improvements, and best practices.

About the Role: You will help distinguish our company with professionalism, best practices and deliverables that build internal and external customer loyalty. Among the responsibilities of the role are:

- Extensive knowledge of department processes: Engineering, Scheduling, Procurement, Sales Order Management, Inventory Management, Order Fulfillment, Production and Planning.
- Understanding of PLM, MRP, ERP, CRM, etc. and how they influence each other. Skills in other IT areas including: Network, Servers, Security, Computer Setup, etc.
- Experience working in Manufacturing and/or Distribution industries preferred. Knowledge and/or experience servicing the Automotive industry a plus. Strong project management skills, with excellent follow-up skills.



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- Problem solver; operates well in difficult situations, excellent verbal, and written skills. Detailed-orientated, adept at troubleshooting and resolving issues and defects. Able to prioritize and multitask, 3 plus years' experience with Genius ERP. Proficient with Microsoft Office applications: Word, Excel, and Outlook.

Job Duties: The ideal candidate will have the following skills and experience:

- Lead our initial implementation and installation of the Genius ERP system. Develop functional specifications and conduct functional analyses. Assists in developing best practices and lead team training on new system.
- Provides technical support to the team, sets deadlines and monitors progress of ERP system. Collaborate with cross-functional team members to optimize business processes.
- Evaluate and recommend changes to current and future ERP system requirements to meet organizational needs. Predict risk factors and effectively communicates strategies to mitigate/eliminate risk. Manage testing and validation initiatives ensuring that department implementation milestones and goals are met.
- Assist in effectively training team members to minimize support issues post-implementation. Follows-up to ensure success of project after going live.
- Lead the implementation of new organizational processes aligned with ERP configuration. Continuously evaluate opportunities to streamline and improve efficiency.
- Implementation skills Excellent verbal and written communication, organization, planning on schedule results.
- Strategic thinking problem-solving and analysis.
- Creativity Judgement/Decision-making.

Other Information:

- Medical, Dental, Vision, Life, and 401K
- Vacation and Sick Pay

If you are ready to become part of our family, apply online here. In your cover letter, please explain why your experience is relevant to this role.

While this role provides leadership to these functions, a candidate must be able to direct and, in many cases, assist in the performance of the tasks involved in the functions' success. Said

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another way, we need an individual who will both provide clear leadership and have the skills necessary to perform the functions for which they are responsible.

A review of this position has excluded marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of this job description at any time without prior notice.

Employee meets essential functions and accepts job responsibilities as outlined in this job description:

No recruiters, please.